

**TOWN OF PLEASANT VALLEY TOWN BOARD**

**TOWN BOARD RESOLUTION NO.: 9/2015**

**RE: ESTABLISHING PETTY CASH FUNDS FOR VARIOUS OFFICES**

**WHEREAS**, pursuant to Town Law Section 64(1-a), the Town Board is authorized to establish petty cash funds for any Town officer, head of department or office in the Town, for payment, in advance of audit, of a properly itemized or certified bill for materials, supplies or services furnished to the Town for the conduct of its affairs and upon such terms as set forth in Section 64(1-a); now, therefore, be it

**RESOLVED**, that the Town Justice Court is hereby authorized and directed to establish a petty cash fund, in a sum not to exceed One Hundred Dollars (\$100.00) for each such petty cash fund as authorized by Town Law Section 64(1-a); and be it further

**RESOLVED**, that the Town Clerk is authorized to continue a petty cash fund in a sum not to exceed Seventy-Five Dollars (\$75.00), subject to the provisions of Section 64(1-a); and be it further

**RESOLVED**, that notwithstanding any provisions of Town Law § 64(1-a) to the contrary to allow the use of the petty cash fund for the purchase in advance of audit, of certain materials, supplies or services, that the petty cash funds shall be used for, and exclusively limited to, the purpose of making change, and thereby maintaining the aforesaid sums at all times.

MOTIONED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

DATED: January 7, 2015

<b>ROLL CALL:</b>	<u>AYE</u>	<u>NAY</u>
Councilman Albrecht	_____	_____
Councilman Figliozzi	_____	_____
Councilwoman Milicaj	_____	_____
Supervisor Campbell	_____	_____