

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 8/2015

RE: RESOLUTION AUTHORIZING PAYMENT OF UTILITY BILLS PRIOR TO AUDIT PURSUANT TO TOWN LAW § 118(2)

WHEREAS, the Town of Pleasant Valley regularly incurs charges for postage, freight, express, electric, gas, water, sewer, fuel oil and telephone services and other public utility charges (hereinafter “Utility Claims”); and

WHEREAS, Utility Claims are incurred in the regular course of business and are necessary to the operation of the Town; and

WHEREAS, Utility Claims must be paid in a prompt manner to avoid disruption of these needed services and to receive discounts for prompt payment; and

WHEREAS, New York Town Law § 118(2) permits the Town Board to authorize the payment of Utility Claims in advance of the audit of such claim; and

WHEREAS, the Town Board has determined that it is in the best interest of the citizens of the Town of Pleasant Valley to authorize the payment of Utility Charges in advance of the audit of such claim.

NOW, THEREFORE, BE IT RESOLVED:

1. The department head or Town officer that incurs a claim for electric, gas, water, sewer, fuel oil, telephone services, postage, freight, express charges or other public utility charge (“Utility Claim”) shall cause a voucher to be created for such claim. The department head shall promptly submit such Utility Claim to the Supervisor for payment.

2. Pursuant to the authority granted by New York Town Law §118(2), the Town Board hereby authorizes the Supervisor to review any voucher for a Utility Claim in advance of the audit required by Town Law § 119(1).

3. The Supervisor may require the department head, the Town officer incurring a Utility Claim, or the vendor to supply any additional information necessary to determine the validity and necessity of such charge reflected in the voucher.

4. Pursuant to the authority granted by New York Town Law §118(2), the Town Board hereby authorizes the Supervisor to pay any Utility Claim reflected on a properly completed voucher prior to the audit of such claim required by Town Law § 119, provided that the claim is determined to be valid by the Supervisor.

5. Vouchers for all Utility Claims paid prior to audit shall be presented at the next regular meeting of the Town Board for audit pursuant to the provisions Town Law § 119(1).

6. The Supervisor, may in her sole discretion, decline to pay a Utility Claim in advance of an audit and require that such claim be audited in the regular manner required by Town Law § 119(1).

7. The claimant and the Town Officer incurring or approving a Utility Charge that is paid in accordance with this resolution shall be jointly and severally liable for any amount disallowed by the Town Board as required by Town Law §118(2).

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 7, 2015

ROLL CALL:

AYE

NAY

Councilman Albrecht

Councilman Figliozzi

Councilman Latino

Councilwoman Milicaj

Supervisor Campbell
