

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 9/2017

RE: ESTABLISHING PETTY CASH FUNDS FOR VARIOUS OFFICES

WHEREAS, pursuant to Town Law Section 64(1-a), the Town Board is authorized to establish petty cash funds for any Town officer, head of department or office in the Town, for payment, in advance of audit, of a properly itemized or certified bill for materials, supplies or services furnished to the Town for the conduct of its affairs and upon such terms as set forth in Section 64(1-a); now, therefore, be it

RESOLVED, that the Town Justice Court is hereby authorized and directed to establish a petty cash fund, in a sum not to exceed One Hundred Dollars (\$100.00) for each such petty cash fund as authorized by Town Law Section 64(1-a); and be it further

RESOLVED, that the Town Clerk is authorized and directed to establish and to continue a petty cash fund in a sum not to exceed Twenty-Five Dollars (\$25.00), subject to the provisions of Section 64(1-a); and be it further

RESOLVED, that the Planning and Zoning Department is hereby authorized and directed to establish a petty cash fund in a sum not to exceed Twenty-Five Dollars (\$25.00), subject to the provision of Section 64(1-a); and be it further

RESOLVED, that the Transfer Station Department is hereby authorized and directed to establish a petty cash fund in a sum not to exceed Seventy-Five Dollars (\$75.00), subject to the provisions of Section 64(1-a); and be it further

RESOLVED, that the Recreation Department is hereby authorized and directed to establish a petty cash fund, in a sum not to exceed Twenty Dollars (\$20.00) subject to the provisions of Section 64(1-a); and be it further

RESOLVED, that notwithstanding any provisions of Town Law § 64(1-a) to the contrary to allow the use of the petty cash fund for the purchase in advance of audit, of certain materials, supplies or services, that the petty cash funds shall be used for, and exclusively limited to, the purpose of making change, and thereby maintaining the aforesaid sums at all times.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

	<u>AYE</u>	<u>NAY</u>
Councilman Albrecht	_____	_____
Councilman Becker	_____	_____
Councilwoman Gross	_____	_____
Councilman Nicholson	_____	_____
Supervisor Figliozi	_____	_____