

TOWN OF PLEASANT VALLEY
REORGANIZATION MEETING
JANUARY 4, 2017

RESOLUTIONS:

PROCEDURAL

1. ESTABLISHMENT OF TOWN BOARD MEETING SCHEDULE
2. ESTABLISHMENT OF TOWN HALL HOURS
3. 2017 HOLIDAY SCHEDULE
4. ESTABLISHING MILEAGE AND TRAVEL REIMBURSEMENT RATE
5. DESIGNATION OF DEPOSITORIES
6. DESIGNATION OF OFFICIAL NEWSPAPER
7. ESTABLISHING UNDERTAKINGS TO BE FURNISHED BY THE OFFICERS AND EMPLOYEES OF THE TOWN OF PLEASANT VALLEY
8. RESOLUTION AUTHORIZING PAYMENT OF UTILITY BILLS PRIOR TO AUDIT PURSUANT TO TOWN LAW § 118(2)
9. ESTABLISHING PETTY CASH FUNDS FOR VARIOUS OFFICES
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11. AUTHORIZING THE PROCUREMENT POLICY FOR THE TOWN OF PLEASANT VALLEY
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14. ESTABLISHING SALARIES FOR ELECTED OFFICIALS
15. ESTABLISHING SALARIES FOR APPOINTED POSITIONS AND EMPLOYEES
(SEE ATTACHMENT)
16. ESTABLISHING THE PAY SCALE FOR CERTAIN EMPLOYEES OF THE TOWN
OF PLEASANT VALLEY COVERED UNDER UNION CONTRACT
(SEE ATTACHMENT)

APPOINTMENT RESOLUTIONS

17. EMPLOYING LEGAL SERVICES
18. EMPLOYING ENGINEERING AND STORMWATER MANAGEMENT SERVICES
19. APPOINTMENT OF ACCOUNTANT AND AUDITOR TO THE TOWN
20. APPOINTMENT OF COMPUTER CONSULTANTS
21. DESIGNATING INSURANCE AGENTS
22. APPOINTMENT OF INTERIM SUCCESSORS
23. APPOINTMENT OF CLERK TO THE TOWN BOARD
24. APPOINTMENT OF ZONING ADMINISTRATOR
25. APPOINTMENT OF BUILDING INSPECTOR AND DEPUTY BUILDING
INSPECTOR
26. APPOINTMENT OF FIRE INSPECTOR AND DEPUTY FIRE INSPECTOR
27. APPOINTMENT OF MS4 COORDINATOR
28. APPOINTMENT OF TOWN PHOTOGRAPHER AND MEDIA SPECIALIST
29. APPOINTMENT OF CONSTABLES (Pt)
30. APPOINTING DOG CONTROL OFFICER
31. ESTABLISHMENT OF EMERGENCY CARE FACILITY FOR INJURED ANIMALS
32. APPOINTMENTS TO FIRE ADVISORY BOARD

33. APPOINTMENT OF ZONING BOARD OF APPEALS CHAIR
34. APPOINTMENT OF PLANNING BOARD CHAIR
35. ACKNOWLEDGEMENT OF APPOINTMENT OF DEPUTY SUPERVISOR
36. CONTINUATION AND ACKNOWLEDGEMENT OF APPOINTMENT OF BOOKKEEPER TO SUPERVISOR
37. CONTINUATION AND ACKNOWLEDGEMENT OF APPOINTMENT OF ASSISTANT BUDGET OFFICER
38. ACKNOWLEDGEMENT OF APPOINTMENT OF TOWN HISTORIAN
39. ACKNOWLEDGMENT OF APPOINTMENT OF DEPUTY TOWN CLERK, DEPUTY REGISTRAR OF VITAL STATISTICS AND DEPUTY TAX COLLECTOR
40. ACKNOWLEDGMENT OF APPOINTMENT OF DEPUTY TOWN CLERK
41. APPOINTMENT OF TOWN JUSTICE COURT CLERKS

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 1/2017

RE: ESTABLISHMENT OF TOWN BOARD MEETING SCHEDULE

BE IT RESOLVED, that subject to the schedule set forth below the regular meetings of the Pleasant Valley Town Board will take place throughout the year 2017 on the second (2nd) Wednesday of each month at 7:00 PM in the main meeting room of the Town Hall, 1554 Main Street, Pleasant Valley, New York; and

BE IT FURTHER RESOLVED, that subject to the schedule set forth below the Town Board workshops will take place on the first (1st) Wednesday of each month at 7:00 PM in said meeting room, and that special meetings will be scheduled and advertised by posting the announcement on the front door entrance of the Town Hall, with notification to the press; and

BE IT FURTHER RESOLVED, that the 2017 meeting dates are as listed below:

| | |
|--------------|------------------|
| January 4 | Workshop Meeting |
| January 11 | Regular Meeting |
| February 1 | Workshop Meeting |
| February 8 | Regular Meeting |
| March 1 | Workshop Meeting |
| March 8 | Regular Meeting |
| April 5 | Workshop Meeting |
| April 12 | Regular Meeting |
| May 3 | Workshop Meeting |
| May 10 | Regular Meeting |
| June 7 | Workshop Meeting |
| June 14 | Regular Meeting |
| July 5 | Workshop Meeting |
| July 12 | Regular Meeting |
| August 2 | Workshop Meeting |
| August 9 | Regular Meeting |
| September 6 | Workshop Meeting |
| September 13 | Regular Meeting |
| October 4 | Workshop Meeting |
| October 11 | Regular Meeting |
| November 1 | Workshop Meeting |
| November 8 | Regular Meeting |
| December 6 | Workshop Meeting |
| December 13 | Regular Meeting |

and;

BE IT FURTHER RESOLVED, that any changes to the above-mentioned schedules will be posted at the Town Hall entrance as necessary, with notification to the press.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 2/2017

RE: ESTABLISHMENT OF TOWN HALL HOURS

BE IT RESOLVED, that the regular hours of Town Hall and the following offices for the Town of Pleasant Valley for the year 2017 shall be Monday through Thursday, from 9:00 AM to 4:00 PM, and Friday's 9:00 AM to 1:00 PM for the Assessor, Building, Zoning, Recreation, Justice Court and the Town Supervisor's office.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

AYE

NAY

Councilman Albrecht

Councilman Becker

Councilwoman Gross

Councilman Nicholson

Supervisor Figliozzi

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 3/2017

RE: 2017 HOLIDAY SCHEDULE

WHEREAS, the Town Board of the Town of Pleasant Valley annually establishes the paid holidays for those employed by the Town in accordance with Section 801 of the Town of Pleasant Valley Employee Handbook; now, therefore, be it

RESOLVED, that the paid holiday schedule for 2017 is as follows:

| | |
|---------------------------|-------------------------------------|
| New Year's Day (observed) | Monday, January 2 nd |
| Martin Luther King Day | Monday, January 16 th |
| Presidents' Day | Monday, February 20 th |
| Good Friday | Friday, April 14 th |
| Memorial Day | Monday, May 29 th |
| Independence Day | Tuesday, July 4 th |
| Labor Day | Monday, September 4 th |
| Columbus Day | Monday, October 9 th |
| Election Day | Tuesday, November 7 th |
| Veterans' Day | Friday, November 10 th |
| Thanksgiving Day | Thursday, November 23 rd |
| Day after Thanksgiving | Friday, November 24 th |
| Christmas Day | Monday, December 25 th |

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 4/2017

RE: ESTABLISHING MILEAGE AND TRAVEL REIMBURSEMENT RATE

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does hereby establish for 2017 the mileage reimbursement rate of \$0.535 per mile and thereafter, at the Internal Revenue Service rate for those Town officials and employees hereinafter set forth who incur official mileage when they are obligated to drive their own vehicles on Town business or when a Town vehicle is not available and said payment shall be made upon submission and review and approval of the appropriate voucher:

Office of the Supervisor
Office of the Town Clerk
Assessor
Planning Board
Zoning Board of Appeals
Building Inspector
Zoning Administrator
Fire Inspector
Town Board Members
Highway Superintendent
Recreation Department (except Recreation Director)

; and be it further

RESOLVED, that the Recreation Director will receive a monthly automobile allowance of \$75.00 in lieu of mileage reimbursement; and be it further

RESOLVED, that the Town Board of the Town of Pleasant Valley, does hereby establish for 2017 the appropriate fiscal year 2017 or 2018 United States General Services Administration (GSA) reimbursement rate for meals and incidental expenses in effect at the time expenses are actually incurred and said payment shall be made upon submission, review and approval of the appropriate voucher.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 5/2017

RE: DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the following financial institutions shall be designated as depositories for all Town monies for the year 2017, pursuant to Section 64(1) of Town Law and said depositories shall be utilized at the discretion of the Supervisor subject to approval by the Town Board of appropriate custodial agreements as required by General Municipal Law:

1. JP Morgan Chase Manhattan Bank
2. M&T Bank
3. Bank of Millbrook
4. Putnam County Savings Bank

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 6/2017

RE: DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED, that the Poughkeepsie Journal is designated as the official newspaper of the Town of Pleasant Valley for the year 2017; and be it further

RESOLVED, that the Southern Dutchess News is designated as an additional newspaper of the Town of Pleasant Valley that may be designated for publication of notices, resolutions and ordinances at the option of the Town Board.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 7/2017

RE: ESTABLISHING UNDERTAKINGS TO BE FURNISHED BY THE OFFICERS AND EMPLOYEES OF THE TOWN OF PLEASANT VALLEY

BE IT RESOLVED, that all the official bonds and undertakings by the officers, clerks or employees of the Town of Pleasant Valley may be in the form of a blanket undertaking from any duly authorized corporate surety and said undertaking shall indemnify the Town of Pleasant Valley against the loss of the type more particularly set forth in Article 2, Section 11 of the Public Officers Law.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 8/2017

**RE: RESOLUTION AUTHORIZING PAYMENT OF UTILITY BILLS PRIOR TO
AUDIT PURSUANT TO TOWN LAW § 118(2)**

WHEREAS, the Town of Pleasant Valley regularly incurs charges for postage, freight, express, electric, gas, water, sewer, fuel oil and telephone services and other public utility charges (hereinafter “Utility Claims”); and

WHEREAS, Utility Claims are incurred in the regular course of business and are necessary to the operation of the Town; and

WHEREAS, Utility Claims must be paid in a prompt manner to avoid disruption of these needed services and to receive discounts for prompt payment; and

WHEREAS, New York Town Law § 118(2) permits the Town Board to authorize the payment of Utility Claims in advance of the audit of such claim; and

WHEREAS, the Town Board has determined that it is in the best interest of the citizens of the Town of Pleasant Valley to authorize the payment of Utility Charges in advance of the audit of such claim.

NOW, THEREFORE, BE IT RESOLVED:

1. The department head or Town officer that incurs a claim for electric, gas, water, sewer, fuel oil, telephone services, postage, freight, express charges or other public utility charge (“Utility Claim”) shall cause a voucher to be created for such claim. The department head shall promptly submit such Utility Claim to the Supervisor for payment.

2. Pursuant to the authority granted by New York Town Law §118(2), the Town Board hereby authorizes the Supervisor to review any voucher for a Utility Claim in advance of the audit required by Town Law § 119(1).

3. The Supervisor may require the department head, the Town officer incurring a Utility Claim, or the vendor to supply any additional information necessary to determine the validity and necessity of such charge reflected in the voucher.

4. Pursuant to the authority granted by New York Town Law §118(2), the Town Board hereby authorizes the Supervisor to pay any Utility Claim reflected on a properly completed voucher prior to the audit of such claim required by Town Law § 119, provided that the claim is determined to be valid by the Supervisor.

5. Vouchers for all Utility Claims paid prior to audit shall be presented at the next regular meeting of the Town Board for audit pursuant to the provisions Town Law § 119(1).

6. The Supervisor, may in her sole discretion, decline to pay a Utility Claim in advance of an audit and require that such claim be audited in the regular manner required by Town Law § 119(1).

7. The claimant and the Town Officer incurring or approving a Utility Charge that is paid in accordance with this resolution shall be jointly and severally liable for any amount disallowed by the Town Board as required by Town Law §118(2).

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 9/2017

RE: ESTABLISHING PETTY CASH FUNDS FOR VARIOUS OFFICES

WHEREAS, pursuant to Town Law Section 64(1-a), the Town Board is authorized to establish petty cash funds for any Town officer, head of department or office in the Town, for payment, in advance of audit, of a properly itemized or certified bill for materials, supplies or services furnished to the Town for the conduct of its affairs and upon such terms as set forth in Section 64(1-a); now, therefore, be it

RESOLVED, that the Town Justice Court is hereby authorized and directed to establish a petty cash fund, in a sum not to exceed One Hundred Dollars (\$100.00) for each such petty cash fund as authorized by Town Law Section 64(1-a); and be it further

RESOLVED, that the Town Clerk is authorized and directed to establish and to continue a petty cash fund in a sum not to exceed Twenty-Five Dollars (\$25.00), subject to the provisions of Section 64(1-a); and be it further

RESOLVED, that the Planning and Zoning Department is hereby authorized and directed to establish a petty cash fund in a sum not to exceed Twenty-Five Dollars (\$25.00), subject to the provision of Section 64(1-a); and be it further

RESOLVED, that the Transfer Station Department is hereby authorized and directed to establish a petty cash fund in a sum not to exceed Seventy-Five Dollars (\$75.00), subject to the provisions of Section 64(1-a); and be it further

RESOLVED, that the Recreation Department is hereby authorized and directed to establish a petty cash fund, in a sum not to exceed Twenty Dollars (\$20.00) subject to the provisions of Section 64(1-a); and be it further

RESOLVED, that notwithstanding any provisions of Town Law § 64(1-a) to the contrary to allow the use of the petty cash fund for the purchase in advance of audit, of certain materials, supplies or services, that the petty cash funds shall be used for, and exclusively limited to, the purpose of making change, and thereby maintaining the aforesaid sums at all times.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 10/2017

RE: AUTHORIZING THE INVESTMENT POLICY FOR THE TOWN OF PLEASANT VALLEY

WHEREAS, the Town of Pleasant Valley has heretofore adopted an Investment Policy; and

WHEREAS, the Town reviews such Policy on a periodic basis in accordance with the applicable provisions of law; now, therefore, be it

RESOLVED, that the Town Board hereby adopts the Investment Policy annexed hereto for 2016.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

INVESTMENT POLICY
For 2017 For
THE TOWN OF PLEASANT VALLEY, NY

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the local government's investment activities are, in priority order,

- to conform with all applicable federal state and other legal requirements (legal);
- to adequately safeguard principal (safety);
- to provide sufficient liquidity to meet all operating requirements (liquidity); and
- to obtain a reasonable rate of return (yield).

III. DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the Town Supervisor who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Town of Pleasant Valley to govern effectively.

Investments shall be made with judgment and care, under circumstances then

prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the Town of Pleasant Valley to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the Town of Pleasant Valley for all moneys collected by any officer or employee of the government to transfer those funds to the Town Supervisor within 5 days of deposit, or within the time period specified in law, whichever is shorter.

The Town Supervisor is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITARIES

The banks and trust companies authorized for the deposit of monies up to the maximum amounts are:

| <u>Depository Name</u> | <u>Maximum Amount</u> | <u>Officer</u> |
|--------------------------|-----------------------|------------------------|
| <u>JP Morgan Chase</u> | <u>\$10,000,000</u> | <u>Town Supervisor</u> |
| <u>Manhattan Bank</u> | | |
| <u>Bank of Millbrook</u> | <u>\$ 1,000,000</u> | <u>Town Supervisor</u> |

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, §10, all deposits of the Town of Pleasant Valley, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of "eligible securities" with an aggregate "market value" as provided by

GML §10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

2. By an eligible “irrevocable letter of credit” issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims - paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town of Pleasant Valley or its custodial bank

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the, local government a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, §11, the Town of Pleasant Valley

authorizes the Town Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments

- Special time deposit accounts;
- Certificates of deposit;
- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York;
- Obligations issued pursuant to LFL §24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Town of Pleasant Valley;
- Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments.
- Certificates of Participation (COPs) issued pursuant to GML §109-b.
- Obligations of this local government, but only with any moneys in a reserve fund established pursuant to GML §§6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-rn, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Town of Pleasant Valley within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Town of Pleasant Valley within two years of the date of purchase.

XI . AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Town of Pleasant Valley shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Town of Pleasant Valley. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Town Supervisor is responsible for evaluating the financial position and maintaining a listing of

proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS

The Town Supervisor is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased-, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Town of Pleasant Valley by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, §10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.

- Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- No substitution of securities will be allowed.
- The custodian shall be a party other than the trading partner.

Approved: January 5, 2011

Adopted: March 12, 2012

Adopted: January 2, 2013

Adopted: January 8, 2014

Adopted: January 7, 2015

Adopted: January 1, 2016

Adopted: January 4, 2017

APPENDIX A

Schedule of Eligible Securities

- X (i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.
- X (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.
- X (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.
- X (iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.
- X (v) Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organizations.
- X (vi) Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organizations.
- X (vii) Obligations of countries, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- (viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.
- (ix) Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.
- X (x) Commercial paper and bankers acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged
- X (xi) Zero coupon obligations of the United States government marketed as "Treasury strips".

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 11/2017

RE: AUTHORIZING THE PROCUREMENT POLICY FOR THE TOWN OF PLEASANT VALLEY

WHEREAS, the Town of Pleasant Valley has an approved Procurement Policy as contemplated by the General Municipal Law of the State of New York; and

WHEREAS, the Town Board annually reviews said policy; now, therefore, be it

RESOLVED, that the Policy annexed hereto is hereby declared to be the Procurement Policy for 2016.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

PROCUREMENT POLICY
For
2017
Town of Pleasant Valley, NY

WHEREAS, Section 104-b of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML, Section 103 or any other law; and

WHEREAS, comments have been solicited from those officers of the town involved with procurement; NOW, THEREFORE, be it

RESOLVED: That the Town of Pleasant Valley does hereby adopt the following procurement policies and procedures:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML, Section 103. Every town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter Purchaser) shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

Guideline 2. All purchases of a) supplies or equipment which will exceed \$20,000 in the fiscal year or b) public works contracts over \$35,000 shall be formally bid pursuant to GML, Section 103.

Guideline 3. All estimated purchases of:

- Less than \$20,000 but greater than \$5,000 require a written request for a proposal (RFP) and written/fax quotes from 3 vendors.
- Less than \$5,000 but greater than \$3,000 require a written or oral request for the goods and written/faxed quotes from 3 vendors.
- Less than \$3,000 but greater than \$1,000 require an oral request for the goods and oral/fax quotes from 2 vendors.
- Less than \$1,000 but greater than \$250 are left to the discretion of the Purchaser.

All estimated public works contracts of:

- Less than \$35,000 but greater than \$10,000 require a written RFP and fax/proposals from 3 contractors.
- Less than \$10,000 but greater than \$3,000 require a written RFP and Fax/proposals from 2 contractors.
- Less than \$3,000 but greater than \$500 are left to the discretion of the Purchaser.

Any written RFP shall describe the desired good, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered.

All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 4. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

Guideline 5. Pursuant to Resolution No. 54/2015 the Town Board adopted a Local Law authorizing the "best value" procurement standard which shall also be applied to this procurement policy for purchase or public works contracts.

Guideline 6. A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 7. Except when directed by the town board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- a) Acquisition of professional services;
- b) Emergencies;
- c) Sole source situations;
- d) Goods purchased from agencies for the blind or severely handicapped;
- e) Goods purchased from correctional facilities;
- f) Goods purchased from another governmental agency;
- g) Goods purchased at auction;
- h) Goods purchased for less than \$250.00;
- i) Public works contracts for less than \$500.00.

Guideline 8. If the procurement is not a professional service, an emergency or if the items cannot be purchased through a preferred source, the Town is authorized to consider other expedient procurement methods including purchasing or procurement of the following entities:

- a) New York State contracts per General Municipal Law § 104;
- b) Other Counties contracts, except those involving services subject to Article 9 of the New York State Labor Law, per General Municipal Law § 103 (3);
- c) "Piggybacking" - on other federal, state or local government contracts for purchase of "apparatus, materials, equipment or supplies, or services related to the installation, maintenance or repair of apparatus, materials, equipment and supplies" per General Municipal Law § 103 (16);
- d) Other applicable entities pursuant to any New York State Law enacted as an exemption to the requirement of General Municipal Law § 103.

Guideline 9. This policy shall be reviewed annually by the town board at its organizational meeting or as soon thereafter as is reasonably practicable.

RESOLVED: that the unintentional failure to comply fully with the provisions of General Municipal Law § 104-b should not be grounds to void action taken or give rise to a cause of action against the Town of Pleasant Valley or any officer or employee thereof.

Adopted: January 7, 2010
Amended: March 4, 2010
Adopted: January 5, 2011
Adopted: March 4, 2012
Adopted: January 2, 2013
Adopted: January 8, 2014
Adopted: February 11, 2015
Adopted: January 1, 2016
Adopted: January 4, 2017

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 12/2017

Re: AUTHORIZING THE SUBMISSION OF THE SUPERVISOR'S ANNUAL REPORT TO THE STATE COMPTROLLER

WHEREAS, pursuant to Town Law §29(10-a), the Town Board may authorize the Supervisor to submit a copy of the annual update report to the State Comptroller (required by General Municipal Law §30) to the Town Clerk in lieu of preparing an annual financial report accounting for all monies received and disbursed, together with certificates of the bank or trust company where the Town monies are deposited which show the amount of such monies on deposit; and

WHEREAS, the information included in the report under General Municipal Law §30 is the same financial information required by the Supervisor's report so the preparation of two reports results in a duplication of efforts;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to submit a copy of the annual financial update document for the Town of Pleasant Valley, required by General Municipal Law §30, to the Town Clerk in lieu of the report of the Supervisor required by Town Law §29 (10); and

BE IT FURTHER RESOLVED that the Supervisor shall file the copy of the annual financial update document for the Town of Pleasant Valley with the Town Clerk within 60 days after the close of the fiscal year, or within such additional time that is granted by the State Comptroller pursuant to General Municipal Law §30; and

BE IT FURTHER RESOLVED that the Town Clerk directed to cause notice of the filing of such report to be published within 10 days after receipt thereof in a form approved by the State Comptroller, in the official newspapers of the Town; and

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

AYE

NAY

Councilman Albrecht

Councilman Becker

Councilwoman Gross

Councilman Nicholson

Supervisor Figliozi

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 13/2017

RE: ADOPTING THE RULES OF THE TOWN BOARD

WHEREAS, the Town Board desires to adopt a set of rules to ensure the orderly conduct of Town Board business; and

NOW, THEREFORE, BE IT RESOLVED, except as may otherwise be provided, that the Town Board of the Town of Pleasant Valley hereby confirms and adopts Robert's Rules of Order (newly revised).

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 14/2017

RE: ESTABLISHING SALARIES FOR ELECTED OFFICIALS

BE IT RESOLVED, that the annual salaries for the following elected Town Officers be and the same hereby are fixed and established at the following rates:

| <u>Title</u> | <u>2017</u> |
|------------------------|-------------|
| Supervisor | \$34,100.00 |
| Town Justice | \$20,788.00 |
| Town Justice | \$20,788.00 |
| 1 Councilperson | \$ 8,200.00 |
| Highway Superintendent | \$69,000.00 |
| Town Clerk | \$46,003.00 |

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 15/2017

RE: ESTABLISHING SALARIES FOR APPOINTED POSITIONS AND EMPLOYEES

BE IT RESOLVED, that the salaries of all persons holding an appointed position and/or are employed full-time or part-time in the Town of Pleasant Valley, and as fixed for their respective designated positions in the 2017 Town budget, shall be paid to the holder of such offices and positions and in accordance with the schedule annexed hereto.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

| | | <u>2017 SALARY SCHEDULE</u> | |
|-----------------------------------|---------------------------|-----------------------------|-----------|
| | | MAX HRS. | GRANTED |
| BUDGET OFFICER | MARK FIGLIOZZI | SALARY | 9,900 |
| BUDGET OFFICER-ASSIST. | BONNIE HALL-32hrs wk | SALARY | 1,500 |
| TAX COLLECTOR | MARGARET HART | SALARY | 8,100 |
| REG. OF VITAL STATS | MARGARET HART | SALARY | 1,700 |
| ASSESSOR | PAUL JONKE | SALARY | 28,000 |
| ASSESSOR'S CLERK | MAUREEN BRICCO-21hrs | 1092 | 13.26 |
| BOOKKEEPER | BONNIE HALL | 1664 | 54,000 |
| SEC. TO THE BOARD P/T | CYNTHIA HALUPKE-24hrs wks | 1248 | 15.61 |
| COURT CLERKS | JOANNE SMITH-32hrs wk | SALARY | 33,000.00 |
| | PAT SUSCZYNSKI-32hrs | SALARY | 33,000.00 |
| COURT OFFICERS | RONALD O'DELL | 300 | 18.43 |
| | vacant | 300 | 16.24 |
| | JOHN MCNAIR | 300 | 15.92 |
| DPTY TWN CLK/TAX COLL | MARY BETH MUIR-32hrs | 1736 | 17.12 |
| DEPUTY P/T CLERK | KATHI MILLER | 500 | 14.10 |
| ZONING ADMINISTRATOR | MICHAEL WHITE | 1348 | 20.40 |
| SEC'Y TO PLN AND ZBA | SONIA JAMES-25hrs | 1300 | 14.57 |
| CLERK P/T | LISA PFITSCHER-24hrs | 1248 | 13.53 |
| MS4 COORDINATOR | KARL PFISTER JR | 58 | 24.97 |
| ZBA CHAIRMAN | JOHN DUNN | SALARY | 2,274 |
| PLANNING CHAIRMAN | REBECCA SEAMAN | SALARY | 2,274 |
| BLDG INSPECTOR | KARL PFISTER JR | 1040 | 24.97 |
| FIRE INSPECTOR | JEFFREY RENIHAN | 520 | 27.11 |
| RECREATION DIRECTOR | SANDY COE | SALARY | 34,161 |
| RECREATION ASSISTANT | CHRISANN SIMONE-20hr wk | 1040 | 11.73 |
| RECREATION ASSISTANT | BARBARA SPUEHLER | 520 | 11.99 |
| SENIOR REC ASSISTANT | BARBARA SPUEHLER | 520 | 13.50 |
| <i>REC. ARTS & CRAFTS</i> | RECREATION | SUMMER | 9.70 |
| ARTS & CRAFTS-seniors | voucher-24 HRS YR Ruth | SUMMER | 10.00 |
| Rec. Specialist | | SUMMER | 9.70 |
| Camp health Officer | | SUMMER | 0.00 |
| <i>Camp Director</i> | | SUMMER | 15.00 |
| <i>Camp Director-assistant</i> | | SUMMER | 11.50 |
| <i>Camp Health -dir.-on site</i> | | SUMMER | 13.50 |
| <i>Camp Health -dir.-off site</i> | voucher | SUMMER | 400.00 |
| <i>Monitors (2)</i> | | | 9.70 |
| <i>Designated Health Director</i> | | SUMMER | 11.50 |
| <i>Program Director</i> | | SUMMER | 11.50 |
| SOCCER DIRECTOR P/T | | SALARY | 1,225 |
| BASKETBALL DIR. P/T | | SALARY | 1,225 |

| | | | |
|----------------------------|------------------------------------|-----------------|--------|
| GROUNDSKEEPER/REC | MATTHEW NENNI-35hrs | 1820 | 18.94 |
| GROUNDSKEEPER/REC | THOMAS MORRISON-35hrs | 1820 | 20.62 |
| SOLID WASTE ATTENDANTS | WILBUR BRINK | 1100 | 16.24 |
| | THOMAS FORGETTE | 1040 | 11.90 |
| Highway | <u>2017 SALARY SCHEDULE</u> | | |
| | | <u>MAX HRS.</u> | |
| HWY SUPERINTENDENT | KURT GARDNER | SALARY | 69,000 |
| REFUSE OVERSEER | KURT GARDNER | SALARY | 3,000 |
| HIGHWAY CLERK | DEVON MCNAIR | 1560 | 16.03 |
| PT-LABOR (YEAR ROUND) | VACANT | 1040 | 12.48 |
| PT - 175 (WINTER) | WILBUR BRINK | ON CALL | 16.24 |
| PT - 240 HOURS (SUMMER) | WILBUR BRINK | ON CALL | 16.24 |
| PT - 90 O/T HOURS (SUMMER) | WILBUR BRINK | ON CALL | 24.36 |
| PT - 175 HOURS (WINTER) | JAMES FEMENELLA | ON CALL | 19.48 |
| PT-960 HOURS (SUMMER) | DYLAN GARDNER | ON CALL | 12.48 |
| PT-175 (WINTER) | GARY CAMBURN | ON CALL | 21.23 |
| MEO-P/T (WINTER/SUMMER) | WALTER CRONK (p/t) | ON CALL | 21.23 |
| | | | 31.84 |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 16/2017

RE: ESTABLISHING THE PAY SCALE FOR CERTAIN EMPLOYEES OF THE TOWN OF PLEASANT VALLEY COVERED UNDER UNION CONTRACT

BE IT RESOLVED, that the pay scale for certain Town of Pleasant Valley employees will be in accordance with the contract between the Town of Pleasant Valley and the International Brotherhood of Teamsters, Local 456, as the same may be in effect for calendar year 2017 and in accordance with the schedule attached hereto.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

I.B.T. Union Local #456 2017 Salary Schedule

| | | <u>MAX HOURS</u> | <u>GRANTED</u> |
|-----------------|----------------------|----------------------|----------------|
| WORKING FORMAN | STEPHEN ALBRECHT JR | 2080 | 26.39 |
| | | 175 | 39.59 |
| MEO | RICHARD BERRY | 2080 | 20.23 |
| | | 175 | 30.35 |
| MEO | ROBERT EDMONDS | 2080 | 22.26 |
| | | 175 | 33.38 |
| MEO | MARK LUBY | 2080 | 18.22 |
| | | 175 | 26.79 |
| HMEO | WILLIAM KELLY | 2080 | 20.16 |
| | | 175 | 30.23 |
| AUTO MECHANIC | DONALD TURNER | 2080 | 20.83 |
| | | 175 | 31.24 |
| MEO | STEVE HUTMAN | 2080 | 18.22 |
| | | 175 | 26.79 |
| MEO | vacant | 2080 | 20.85 |
| | | 175 | 31.28 |
| MEO | JOHN SIDERIAS | 2080 | 19.05 |
| | | 175 | 28.58 |
| LABORER | VACANT | 2080 | 16.00? |
| | | 175 | 24.00 |
| STIPEND/FOREMAN | STEPHEN ALBRECHT JR. | SALARY | 861.00 |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 17/2017

RE: EMPLOYING LEGAL SERVICES

BE IT RESOLVED, that Scott L. Volkman, Esq. of Counsel to Stenger, Roberts, Davis & Diamond, LLP is hereby appointed to the office of Attorney to the Town of Pleasant Valley for the term of January 1, 2017 through December 31, 2017 in accordance with the proposal dated December 28, 2016; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint Lisa Hartley, Esq. to serve as Special Prosecutor for Vehicle and Traffic offenses in the Town of Pleasant Valley Justice Court in accordance with the proposal dated December 13, 2016 for the term of January 1, 2017 through December 31, 2017; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Pleasant Valley does hereby designate and appoint James P. Horan, Esq. and Ian C. Lindars, Esq. of Stenger, Roberts, Davis & Diamond, LLP to serve as the alternate Special Prosecutor for Vehicle and Traffic offenses in the Town of Pleasant Valley Justice Court in accordance with the proposal dated December 28, 2016, to act as the Special Prosecutor when the Special Prosecutor is unavailable or when conflicts arise; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute the engagement agreement with each respective provider of legal services accordingly as referenced herein.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 18/2017

RE: EMPLOYING ENGINEERING AND STORMWATER MANAGEMENT SERVICES

BE IT RESOLVED, that Greg Bolner, P.E. of Clark, Patterson & Lee, is hereby appointed to the office of Engineer for the Town of Pleasant Valley in accordance with the proposal dated December 13, 2016 for the term of January 1, 2017 through December 31, 2017; and

BE IT FURTHER RESOLVED, that Walter Artus of Stormwater Management Consultants, Inc., is hereby appointed to the office of Stormwater Management Program Coordinator in accordance with the proposal dated December 13, 2016 for the term of January 1, 2017 through December 31, 2017; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute the engagement agreement with each respective provider accordingly as referenced herein.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 19/2017

RE: APPOINTMENT OF ACCOUNTANT AND AUDITOR TO THE TOWN

BE IT RESOLVED, that Rae D'Achille, of D'Achille and Associates is hereby appointed to serve as Accountant for the Town of Pleasant Valley in accordance with the proposal dated January 1, 2017; and

BE IT FURTHER RESOLVED, that Theodore J. Eglit, Jr., CPA is hereby appointed to serve as Auditor for the Town of Pleasant Valley in accordance with the proposal dated December 20, 2016; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute the engagement agreement with each respective provider accordingly as referenced herein.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 20/2017

RE: APPOINTMENT OF COMPUTER CONSULTANTS

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint Sullivan Data Management, Inc. to serve as Computer Consultants for the Town of Pleasant in accordance with the proposal dated December 1, 2016 for the term of January 1, 2017 through December 31, 2017; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute the engagement agreement with the respective provider accordingly as referenced herein.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 21/2017

RE: DESIGNATING INSURANCE AGENTS

BE IT RESOLVED, that Emery & Webb with offices at 8 Mill Street, Dover Plains, New York 12522, a general insurance agency, licensed to do business in the State of New York, be, and is hereby designated as the Insurance Agent for the Town of Pleasant Valley for calendar year 2017, and for the further purposes of providing such insurance consulting services as may be needed by the Town Board, from time to time hereafter, during calendar year 2017; and

BE IT RESOLVED, that Rose & Kiernan with offices at 60 Merritt Boulevard, Suite 202, Fishkill, New York 12524, a general insurance agency, licensed to do business in the State of New York be, and is hereby designated as the Health Insurance Agent for the Town of Pleasant Valley for calendar year 2017, and for he further purposes of providing such insurance consulting services as may be needed by the Town Board, from time to time hereafter, during calendar year 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 22/2017

RE: APPOINTMENT OF INTERIM SUCCESSORS

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does hereby appoint as Interim Successors (in order of succession), Jonathan Nicholson, Janet Gross and Kurt Gardner.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 23/2017

RE: APPOINTMENT OF CLERK TO THE TOWN BOARD

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley does hereby appoint Cynthia Halupke to serve as Clerk to the Town Board for the year of 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 24/2017

RE: APPOINTMENT OF ZONING ADMINISTRATOR

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint Michael White, Zoning Administrator for the Town of Pleasant Valley.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 25/2017

RE: APPOINTMENT OF BUILDING INSPECTOR AND DEPUTY BUILDING INSPECTOR

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint Karl A. Pfister, Jr. to serve as Building Inspector for the Town of Pleasant Valley; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Pleasant Valley does hereby designate and appoint Jeffrey Renihan to serve as Deputy Building Inspector for the Town of Pleasant Valley.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 26/2017

RE: APPOINTMENT OF FIRE INSPECTOR AND DEPUTY FIRE INSPECTOR

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint Jeffrey Renihan to serve as Fire Inspector for the Town of Pleasant Valley; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Pleasant Valley does hereby designate and appoint Karl A. Pfister, Jr. to serve as Deputy Fire Inspector for the Town of Pleasant Valley.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 27/2017

RE: APPOINTMENT OF MS4 COORDINATOR

BE IT RESOLVED, that Karl A. Pfister, Jr. is hereby appointed as MS4 Coordinator for the Town of Pleasant Valley for 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 28/2017

RE: APPOINTMENT OF TOWN PHOTOGRAPHER AND MEDIA SPECIALIST

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley does hereby appoint Teddy Southworth, to serve as Town Photographer for the Town of Pleasant Valley for the year 2017 for an annual stipend of \$1,500; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Pleasant Valley does hereby appoint Tracy Heuer, to serve as Media Specialist for the Town of Pleasant Valley for the year 2017 for an annual stipend of \$2,100.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 29/2017

RE: APPOINTMENT OF CONSTABLES (Pt)

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint Ronald O'Dell and John McNair to serve as Court Constables/Court Security Officers in the Town of Pleasant Valley Justice Court on behalf of the Town of Pleasant Valley contingent upon meeting the specifications of the position; and

BE IT RESOLVED, that the duties of the Constables shall be as set forth in Resolution No. 98/2014 "ESTABLISHING THE LIMITED DUTIES OF THE CIVIL SERVICE CLASSIFICATION OF CONSTABLE (PART TIME) FOR PURPOSE OF PROVIDING COURT ROOM SECURITY SERVICES IN AND FOR THE TOWN OF PLEASANT VALLEY".

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 30/2017

RE: APPOINTING DOG CONTROL OFFICER

BE IT RESOLVED, that Dutchess County SPCA is hereby appointed as Dog Control Officer of the Town of Pleasant Valley for 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

AYE

NAY

Councilman Albrecht

Councilman Becker

Councilwoman Gross

Councilman Nicholson

Supervisor Figliozzi

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 31/2017

RE: ESTABLISHMENT OF EMERGENCY CARE FACILITY FOR INJURED ANIMALS

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint Valley Veterinarian Hospital and Pleasant Valley Animal Hospital as the official Emergency Care Facility for injured animals and cremation of animals in and for the Town of Pleasant Valley for the year of 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 32/2017

RE: APPOINTMENTS TO FIRE ADVISORY BOARD

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint the following individuals to each serve a one (1) year term on the Fire Advisory Board on behalf of the Town of Pleasant Valley for the terms to expire on December 31, 2017.

Matt Cady, Chairman (Town Board)
Jeff Renihan (Fire Inspector)
Ray Broas (District Fire Chief) or his designee
_____ (Salt Point Fire)
_____ (Pleasant Valley Fire)
Keith Cartica (Town Board)
Rick Fay (Town Board)

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 33/2017

RE: APPOINTMENT OF ZONING BOARD OF APPEALS CHAIR

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint John Dunn to the Town of Pleasant Valley, Zoning Board of Appeals Chair for 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 34/2017

RE: APPOINTMENT OF PLANNING BOARD CHAIR

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, does designate and appoint Rebecca Seaman of the Town of Pleasant Valley, Planning Board Chair for 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 35/2017

RE: ACKNOWLEDGEMENT OF APPOINTMENT OF DEPUTY SUPERVISOR

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, pursuant to Section 42 of the Town Law, does hereby continue the position of Deputy Supervisor, which position shall be filled by appointment of the Supervisor; and

BE IT FURTHER RESOLVED, that Mark Figliozzi, Supervisor of the Town of Pleasant Valley does hereby appoint and designate Jonathan Nicholson to serve as Deputy Supervisor for the year 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 36/2017

RE: CONTINUATION AND ACKNOWLEDGMENT OF APPOINTMENT OF BOOKKEEPER TO SUPERVISOR

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, pursuant to Section 29(15) of the Town Law, does hereby continue the position of Bookkeeper to the Supervisor, which position shall be filled by appointment of the Supervisor; and

BE IT FURTHER RESOLVED, that Mark Figliozi, Supervisor of the Town of Pleasant Valley does hereby appoint and designate Bonnie Hall, to serve as Bookkeeper to the Supervisor for the year 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

Councilman Albrecht

AYE

NAY

Councilman Becker

Councilwoman Gross

Councilman Nicholson

Supervisor Figliozi

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 37/2017

RE: CONTINUATION AND ACKNOWLEDGMENT OF APPOINTMENT OF ASSISTANT BUDGET OFFICER

WHEREAS, Town Law Section 103(2) establishes the position of Budget Officer which is defined as the Town Supervisor, or any person other than a member of the Town Board, as appointed by the Supervisor to serve at his or her pleasure; and

WHEREAS, the Town Board has created the position of Assistant Budget Officer to be appointed by and to serve at the pleasure of the Town Supervisor which is to be a temporary position; and

WHEREAS, the Town Supervisor has declared his intent to appoint an Assistant Budget Officer; and

WHEREAS, the 2017 adopted budget appropriated funds for the position of Budget Officer in the amount of \$11,400; now therefore

BE IT RESOLVED, that Mark Figliozi, Supervisor of the Town of Pleasant Valley, does hereby appoint Bonnie Hall to the position of Assistant Budget Officer for the year 2017 at the annual salary of \$1,500; and be it further

RESOLVED, that the balance of the appropriated funds of \$9,900 shall be the salary for the Budget Officer.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 38/2017

RE: ACKNOWLEDGMENT OF APPOINTMENT OF TOWN HISTORIAN

BE IT RESOLVED, that the Town Board of the Town of Pleasant Valley, pursuant to Section 57.07 of the Arts & Cultural Affairs Law, does hereby continue the position of Historian which position shall be filled by appointment of the Supervisor; and

BE IT FURTHER RESOLVED, that Mark Figliozi, Supervisor of the Town of Pleasant Valley does hereby appoint and designate Fred Schaeffer to serve as Town Historian for the year 2017, and there shall be no salary.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 39/2017

RE: ACKNOWLEDGMENT OF APPOINTMENT OF DEPUTY TOWN CLERK, DEPUTY REGISTRAR OF VITAL STATISTICS AND DEPUTY TAX COLLECTOR

WHEREAS, the Town Clerk, Registrar of Vital Statistics and Tax Collector is authorized to appoint Deputies to such positions; and

WHEREAS, Margaret Hart, Town Clerk/Registrar of Vital Statistics/Tax Collector, has appointed Mary Beth Muir as Deputy Town Clerk/Deputy Registrar of Vital Statistics/Deputy Tax Collector of the Town of Pleasant Valley for 2017; now therefore

BE IT RESOLVED, that the Town Board acknowledges the appointment of Mary Beth Muir as Deputy Clerk/Deputy Registrar of Vital Statistics/Deputy Tax Collector of the Town of Pleasant Valley for 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 40/2017

RE: ACKNOWLEDGMENT OF APPOINTMENT OF DEPUTY TOWN CLERK

WHEREAS, the Town Clerk is authorized to appoint Deputies to such position; and

WHEREAS, Margaret Hart, Town Clerk, has appointed Kathi Miller as Deputy Town Clerk of the Town of Pleasant Valley for 2017; now therefore

BE IT RESOLVED, that the Town Board acknowledges the appointment of Kathi Miller as Deputy Clerk of the Town of Pleasant Valley for 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 41/2017

RE: APPOINTMENT OF TOWN JUSTICE COURT CLERKS

BE IT RESOLVED, that upon the advice and consent of the Town Justices' of the Town of Pleasant Valley, the Town Board of the Town of Pleasant Valley, does hereby designate and appoint JoAnn Smith (Justice Sears) and Patricia Susczynski (Justice Vasti) as Court Clerks of the Town of Pleasant Valley for 2017.

MOTIONED BY: _____

SECONDED BY: _____

DATED: January 4, 2017

| ROLL CALL: | <u>AYE</u> | <u>NAY</u> |
|----------------------|------------|------------|
| Councilman Albrecht | _____ | _____ |
| Councilman Becker | _____ | _____ |
| Councilwoman Gross | _____ | _____ |
| Councilman Nicholson | _____ | _____ |
| Supervisor Figliozzi | _____ | _____ |