

SPECIAL TOWN BOARD MEETING

APRIL 24, 2017

The Pleasant Valley Town Board held a Special Town Board Meeting on Monday, April 24, 2017 at 5:30PM at Town Hall, 1554 Main Street, Pleasant Valley.

PRESENT: Steve Albrecht Councilman
 Nick Becker Councilman
 Janet Gross Councilwoman
 Jon Nicholson Councilman
 Mark Figliozi Supervisor

PRESIDING OFFICER: Mark Figliozi, Supervisor

RECORDING SECRETARY: Margaret Hart, Town Clerk

Supervisor Figliozi stated that the Town’s maintenance department has started mowing the Town’s fields a thank you to Matt’s Auto Body who is helping transport the mower until the Town can purchase a new trailer. Supervisor Figliozi also noted that they had a small problem with the mowing over at West Road School during the day. After discussion with the school the maintenance department will do the mowing at West Road School in the mornings between 7AM-9AM.

Item # 1 – Amending the Town of Pleasant Valley Employee Handbook Section 504:

Supervisor Figliozi read the following resolution:

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 88/2017

RE: AMENDING THE TOWN OF PLEASANT VALLEY EMPLOYEE HANDBOOK - SECTION 504

WHEREAS, Section 504, of the Town of Pleasant Valley Employee Handbook sets forth the Town’s policy with respect to “Time Records”; and

WHEREAS, the Town Board of the Town of Pleasant Valley wishes to amend the “Time Records” policy in Section 504 due to time requirements relating to direct deposit; now, therefore, be it

RESOLVED, that the Town of Pleasant Valley Employee Handbook Section 504 "Time Records" subsection "Procedures" shall be amended to read as follows:

Section 504 – Time Records

Procedures –

~~*Generally, Time records must be submitted to the Bookkeeper by 12:00 noon on the Monday after each pay day.*~~ *Time records must be submitted by 9:30 AM on the Monday after each pay period to the Bookkeeper or Secretary to the Town Board. Time cards received after 9:30 AM will not be able to be processed until the next pay period. In that case pay will be based upon scheduled hours and adjusted during the next pay period to reflect the hours actually worked.*

; and be it further

RESOLVED, that this Resolution shall take effect immediately and shall apply effective May 1, 2017; and be it further

RESOLVED, that a copy of this Resolution be added and included in the Town of Pleasant Valley Employee Handbook, adopted April 11, 2007, as amended and that a copy of this Resolution be distributed to Town employees and elected officials.

MOTIONED BY: Councilman Nicholson

SECONDED BY: Councilwoman Gross

DATED: April 24, 2017

ROLL CALL:	<u>AYE</u>	<u>NAY</u>
Councilman Albrecht	X	
Councilman Becker	X	
Councilwoman Gross	X	
Councilman Nicholson	X	
Supervisor Figliozi	X	

Carried.

Item # 2 – Authorizing Contract for Field #2 Reconstruction:
Supervisor Figliozi read the following resolution:

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 102/2017

RE: AUTHORIZING CONTRACT FOR FIELD #2 RECONSTRUCTION

WHEREAS, the Town Supervisor of the Town of Pleasant Valley solicited and received proposals from qualified contractors in accordance with the Town of Pleasant Valley Procurement Policy for work to be performed at what is commonly known as Field #2 located at 25 South Avenue; and

WHEREAS, the Town Board received proposals from two qualified contractors; and

WHEREAS, the apparent low proposal for Field #2 work was submitted by Alternative Earthcare Tree & Lawn Systems, P.O. Box 148, East Northport, New York 11731 with a base bid of \$19,365.00; and

WHEREAS, the Town Supervisor has determined that the proposal does not meet the specifications for the project and has recommended that the contract not be awarded to the apparent low proposal; and

WHEREAS, Rich Dingee Landscape Materials, Poughkeepsie, New York submitted a proposal on April 8, 2016 in response to the Town Board request for proposals which was the second lowest proposal for \$22,235.00; and

WHEREAS, the Town Supervisor of the Town of Pleasant Valley has duly recommended the award of the contract to Rich Dingee Landscape Materials; and

WHEREAS, that the Town is a party to a Community Benefit Agreement with Cricket Valley Energy, LLC for the construction work on Field #2 which was authorized and approved pursuant to Town Board Resolution No. 194/2016; now, therefore, be it

RESOLVED, that the Town Board of the Town of Pleasant Valley hereby determines that the award of the contract is an action subject to SEQRA and it is determined that it is a Type II action pursuant to 6 NYCRR § 617.5(c)(2) as a replacement, rehabilitation or reconstruction of a structure or facility, in kind on the same site; be it further

RESOLVED, that the Town Board of the Town of Pleasant Valley hereby rejects the lowest proposal received from Alternative Earthcare Tree & Lawn Systems as their proposal did not meet the required specifications; and be it further

RESOLVED, that the Town Board of the Town of Pleasant Valley hereby intends to award a contract for the baseball Field work as specified in the request for proposal from Rich Dingee Landscape Materials; and be it further

RESOLVED, that the Town Supervisor be and hereby is authorized and directed to execute a contract in accordance with the proposal dated April 8, 2016; and be it further

RESOLVED, that the funds upon receipt from Cricket Valley Energy Center, LLC in accordance with the Community Benefits Agreement be appropriated therefore.

MOTIONED BY: Councilman Albrecht

SECONDED BY: Councilman Nicholson

DATED: April 24, 2017

ROLL CALL:	<u>AYE</u>	<u>NAY</u>
Councilman Albrecht	X	
Councilman Becker	X	
Councilwoman Gross	X	
Councilman Nicholson	X	
Supervisor Figliozi	X	
Carried.		

Item # 3 – Authorizing the Purchase of a Trailer for Use by the Town Recreation Department:
Supervisor Figliozi read the following resolution:

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 103/2017

RE: AUTHORIZING THE PURCHASE OF A TRAILER FOR USE BY THE TOWN RECREATION DEPARTMENT

WHEREAS, the Town Supervisor has duly recommended the purchase of the following equipment for use by the Town of Pleasant Valley Recreation Department:

1. One (1) Haulmark Passport Trailer, Model PPT85X16WT2, pursuant to a proposal dated April 17, 2017

; and

WHEREAS, the Town Supervisor solicited proposals in accordance with the Town's Procurement Policy; and

WHEREAS, three proposals were received; and

WHEREAS, Trailer King submitted a proposal for one (1) Haulmark Passport Trailer, Model PPT85X16WT2 in the amount of Four Thousand Nine Hundred Eighty Nine Dollars (\$4,989.00); and now, therefore, be it

RESOLVED, that the Town Supervisor be in hereby is authorized and directed to purchase the aforementioned trailer through Trailer King in the amount of Four Thousand Nine Hundred Eighty Nine Dollars (\$4,989.00); and, be it further

RESOLVED, that terms of the payment will be as follows:

1. the use of a portion of the Town of Pleasant Valley "Parks and Recreation Reserve Fund" in the amount of \$4,989.00, subject to permissive referendum

; and be it further

RESOLVED, that the Contract of Purchase for the items purchased shall be duly executed by the Town Supervisor and the vendor. When the Contract has been duly executed and approved, the Town Supervisor is authorized to complete the purchase upon delivery of the items purchased in accordance with the terms of the Resolution and the Contract and to pay or have paid the above amounts specified to be paid for purposes of acquisition of the equipment in the amount as specified herein are hereby appropriated therefore.

MOTIONED BY: Councilman Nicholson

SECONDED BY: Councilman Albrecht

DATED: April 24, 2017

ROLL CALL:	<u>AYE</u>	<u>NAY</u>
Councilman Albrecht	X	
Councilman Becker	X	
Councilwoman Gross	X	
Councilman Nicholson	X	
Supervisor Figliozzi	X	

Carried.

Item # 4 – Authorizing the Town Board to expend \$4,989.00 from the “Parks and Recreation Reserve Fund” to Pay for a Portion of the Cost of the Equipment:

Supervisor Figliozzi read the following resolution:

TOWN OF PLEASANT VALLEY TOWN BOARD

TOWN BOARD RESOLUTION NO.: 104/2017

RE: AUTHORIZING THE TOWN BOARD OF THE TOWN OF PLEASANT VALLEY, DUTCHESS COUNTY, NEW YORK TO EXPEND \$4,989 OF FUNDS FROM THE “PARKS AND RECREATION RESERVE FUND” OF THE TOWN OF PLEASANT VALLEY, DUTCHESS COUNTY, NEW YORK, TO PAY FOR A PORTION OF THE COST OF EQUIPMENT, MACHINERY, APPARATUS, OR FURNISHINGS FOR THE TOWN OF PLEASANT VALLEY RECREATION DEPARTMENT SUBJECT TO PERMISSIVE REFERENDUM

WHEREAS, the Town Board of the Town of Pleasant Valley has heretofore established a Capital Reserve Fund pursuant to Section 6-c of the General Municipal Law of the State of New York by Resolution No. 49/2004; and

WHEREAS, the Town Board of the Town of Pleasant Valley has authorized the acquisition, simultaneously herewith of equipment, machinery, apparatus, or furnishings for the Town of Pleasant Valley Recreation Department, at an estimated cost not to exceed \$4,989; and

WHEREAS, it has been determined that the period of probable usefulness of the aforesaid specific object and purpose is five (5) years pursuant to Subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law; and

WHEREAS, it is anticipated that the total anticipated project cost will be financed by the use of the "Parks and Recreation Reserve Fund" of the Town of Pleasant Valley, a Capital Reserve Fund heretofore established pursuant to Section 6-c of General Municipal Law; now, therefore, be it

RESOLVED, that the Town Supervisor of the Town of Pleasant Valley be and hereby is authorized and directed to transfer from the "Parks and Recreation Reserve Fund" of the Town of Pleasant Valley to line A1620.200 Buildings Equipment expense item \$4,989 of the principal and accumulated interest in said "Parks and Recreation Reserve Fund" of the Town of Pleasant Valley to pay a portion of the cost of acquisition of the aforementioned equipment, machinery, apparatus, or furnishings; and be it further

RESOLVED, that this Resolution is subject to permissive referendum.

MOTIONED BY: Councilman Nicholson

SECONDED BY: Councilman Albrecht

DATED: April 24, 2017

ROLL CALL:	<u>AYE</u>	<u>NAY</u>
Councilman Albrecht	X	
Councilman Becker	X	
Councilwoman Gross	X	
Councilman Nicholson	X	
Supervisor Figliozi	X	

Carried.

SUPERVISOR'S COMMENTS:

Supervisor Figliozi noted that there are graffiti issues at Helen Aldrich Park. Supervisor Figliozi stated that paint has been purchased to cover the tables and graffiti paint will be purchased to cover the benches.

Supervisor Figliozi and the Town Board discussed the purchasing of new line turf to help save money and time with the lining of the Town ballfields. The Town Board will try it at Cady Park first. The Town Board will also do more research on this.

Supervisor Figliozi suggested to the Town Board that they discuss the future of the placement of the clothing bins.

Councilwoman Gross stated that there is garbage being left at the 2 bins that are in Town.

Councilman Becker stated that he has done some research with other Towns regarding their policies regarding the placement of the clothing bins. Most of the Towns require the owners of the bins to go in front of the Planning Board for approval.

Councilwoman Gross asked does the Town really want them in Town they are an eyesore and who is going to police them.

Councilman Becker stated that the Town Board could regulate them and we would set the terms and conditions of the bins.

Councilman Nicholson asked if there is space at the compactor, he would like to see them at the compactor where they would be watched.

Supervisor Figliozi noted that the Town Earth day clean- up of the Town Roads went well and there was a nice turn out.

Councilman Albrecht stated that he went over to Bower Park and cleared the walking trail.

ADJOURN:

Motion by Councilman Albrecht, seconded by Councilwoman Gross the Town Board adjourned the meeting at 6:01PM, carried.

Respectfully Submitted,

Margaret Hart, Town Clerk

